

Job Posting



Horticulture: Historic Landscape Technician (Part Time)

Planting Fields Foundation is hiring a part time Landscape Technician to join a growing team tasked with landscape projects as they relate to the implementation and maintenance of the Cultural Landscape Report (CLR). The CLR strives to restore the Olmsted Brothers vision for this 409-acre estate. The Landscape Technician will collaborate closely with the Horticulture Manager, as well as New York State Parks staff and volunteers to ensure the best management practices of this landscape. The position is mostly hands-on with light administrative work. This is an exciting opportunity for an ideal candidate to join a growing organization embarking on the next phase of institutional growth.

Duties + Responsibilities

- Collaborate closely with the Horticulture Manager to ensure that the restoration of the Olmsted Brothers' vision of Planting Fields is implemented, maintained, and preserved through the realization of the recommendations of the CLR.
- Assist in restoration installations, both hardscaping and soft scaping
- Understanding of maintenance best practices.
- Lead maintenance of site-specific projects.
- Daily debris removal in all gardens.
- Sweeping, edging, mowing and blowing all garden areas.
- Coordinate material drops (mulch, compost etc.) with NYS Parks staff.
- Light machinery operation including chainsaw, weedwhacker and woodchipper.
- Interface with contractors to provide access points to our gardens.
- Set up workstations for various horticulture projects.
- Check in with progress of restorations with project management software.
- Develop a familiarity with the living collections.
- Valid driver's license and reliable transportation.
- Ability and willingness to drive Golf Carts in the park around pedestrians.
- Occasional long days and weekends, especially in spring and fall.
- Perform other tasks and duties as assigned.

Qualifications + Requirements

- Candidates must have the will to see a garden not just survive but thrive.
- Strong planting, weeding and watering practices.
- Understanding of soil and mulch types and strategies.
- Basic plant identification skill - perennials, invasives, self-seeders, woodies, natives, trees.
- Reliable, on time, and ready to work.
- Self-starter - has a list of things identified to do before being given direction.
- Planner, work is planned in 2-week sprints, not delegated day of.
- Experience working in a public garden or historic landscape preferred.
- Formal training in landscaping preferred.
- Proficient in team coordination technology, text, email, Asana, Outlook, Google Suite.

Additional Information

This is a part time seasonal position based in Oyster Bay, New York. Work hours are Tuesday through Thursday between 8:00am to 4:00pm; 24 hours/week until November 2025. Pay range is \$18 - \$21 per hour, based on experience.

Planting Fields Foundation is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. Planting Fields Foundation makes hiring decisions based solely on qualifications, merit, and business needs at the time.

To apply, send a resume and letter of interest (both in PDF format) to our Human Resource Department at jpacini@plantingfields.org

About Planting Fields

Through a balanced approach to preserving and creating, the Foundation stewards the built and natural environment of Planting Fields as a public center of learning and life.

- We conserve and make accessible our tangible and intangible heritage, gifted by the Coe family and shaped by 20th-century visionaries.
- We celebrate human ingenuity and creativity through design, horticulture, and art.
- We foster research and scholarship to deepen understanding of how nature and culture intersect.
- We provide a sanctuary for personal discovery and social connectedness.

Learn more at www.plantingfields.org.